TERMS OF REFERENCE

DESIGN MENTOR

Background

Turquoise Mountain is a non-profit, non-governmental organization specializing in heritage based urban regeneration, traditional craft-training and connecting artisans to market opportunities. We seek to provide jobs, skills, and a sense of pride, through heritage. Since 2006 Turquoise Mountain has restored 150 historic and community buildings, trained 10,000 craftspeople, generated direct sales of $7m in craft products and welcomed 1m visitors to our exhibitions worldwide.

Context

The Turquoise Mountain Institute of Design, Crafts and Economic Development proudly leads the way in embracing and reviving traditional crafts and sustaining economic growth. Committed to championing the exceptional cultural heritage of the Levant, the Institute's ambition is to strengthen the unique cultural and creative industries. Through a comprehensive educational program, members of the Institute learn the skills needed to succeed in the crafts sector. This facilitates artisans to attain financial autonomy by launching their enterprises and actively contributing to the economy.

In pursuing educational excellence and holistic skill development, we seek a creative Design Mentor. As a vital team member, you will be entrusted with the significant responsibility of overseeing the design and production processes within the woodwork and jewelry-making training programs. Your role will encompass quality control, progress tracking, curriculum enhancement, and seamless alignment of design training with technical skill development. By joining us in this capacity, you will contribute to the realization of our commitment to fostering creative growth and educational advancement for our students.
Roles and Responsibilities
This role will be line managed by the Head of Training and will:

- Identify the needs of students and provide support and guidance in design and quality control.
- Implement design thinking ideologies to foster student engagement and motivation in learning, promoting active participation and critical thinking.
- Ensure that educational materials and designs are accessible to diverse learners, accommodating different learning styles and needs in addition to ensuring that the design courses are aligned with the technical training.
- Field visits to workshops and work closely with master artisans to follow up on advanced apprenticeship programs.
- Regularly monitor and evaluate the progress of the students in their product/project development and track learning outcomes.
- Monitor students' progress, measure their performance, identify weaknesses, and suggest corrections in the curriculum.
- Assist in the mentorship phase of the “Creative Entrepreneurs” program.
- Represent the Institute at workshops, conferences, and other professional settings.
- Constantly develop and improve the design process of the students.
- Assist with the planning and implementation of major events.
- Provide support and assistance for any other tasks assigned.

Qualifications and Requirements:
- A degree in design, architecture, industrial design, or a related field.
- Up to 3 years of Design-related experience, experience in educational design is preferred.
- Knowledgeable of quality control standards.
- Efficient with scheduling and organizing multiple tasks.
- Ability to mentor and guide students in the development of their projects.
- Excellent written and verbal communication skills (English and Arabic).
- Passionate and committed to professional development.
- Creative thinker and problem solver.
- Ability to manage multiple priorities under pressure, trouble-shoot, and to meet short- and long-term deadlines.
- The ability to understand and conceive technical drawings. Knowledge of AutoCAD and rendering programs is essential.
- The ability to collaborate effectively with others in a team setting.
Working hours:
5 days a week (Sunday to Thursday) from 9:00 am – 5:00 pm

Contract Duration:
12 months (3-month probation period)

Location:
Jubeiha and Jabal Amman, Hashemite Kingdom of Jordan

Application Process:
To apply, please submit the following in one PDF document to hr.jo@turquoisemountain.org (The e-mail subject line should be: Design Mentor – Your Name).

- A cover letter in English about your background, experiences and motivations for this post explicating your design experience (250 words).
- A one-page resumé.
- A five-page portfolio with samples of your work.

Only shortlisted applicants will be contacted.

Application Deadline:
The application pack – by e-mail must be received by no later than 25th August 2023.